

ST. GREGORY'S EPISCOPAL CHURCH
Instructions for
ELECTRONIC TRANSFER OF GIFTS and STOCK CONTRIBUTION

St. Gregory's welcomes your gifts and offers two additional methods of giving which may be more convenient or beneficial for you.

Electronic Transfers

To initiate an electronic transfer (sometimes called direct deposit or ACH transfer) to St. Gregory's, please take the following steps:

1. Complete and submit to your bank the request for electronic transfer form which will request the following information (in addition to your own account information and authorization):

Payee Bank: The Northern Trust Company
Routing Number: 071000152
Account Number: 0002526190
For Account of: St. Gregory's Episcopal Church

2. Call the Parish Treasurer or provide the Parish Treasurer with a copy of the form used by your bank to initiate the electronic transfer (from step 1 above). This information is critical to verify that your funds are successfully transferred, properly recorded in the Church records and properly accounted for as your gift so the Church can provide an accurate annual statement of your giving.

You may also use your bank's automatic bill paying services, but because St. Gregory's is not a commercial business (like the utility companies or credit card companies), your bank will typically mail St. Gregory's a check instead of sending an electronic transfer.

Stock Contributions

Stock contributions can be advantageous to the donor of stock that has appreciated in value because the donor's tax deduction is based upon the appreciated market price of the stock at the time of the donation but the donor does not have to recognize any capital gains. To make a contribution of stock or other securities, please take the following steps:

1. Provide your broker with Northern Trust Securities contact information and account numbers shown below. This is critical in order to assure that the securities are transferred to the correct account.

Church's Broker: Northern Trust Securities, Inc.
Telephone No.: 800-621-4482, x 3 (Customer service), x 2 (Midwest Team)
Brokerage Account: NT2-047198
Other information pertaining to brokerage account:
DTC Number: 0226
FEIN: 36-6009165

2. Call or otherwise inform the Treasurer once an order has been given to your broker for the securities transfer. This allows the Church to promptly sell the securities and avoid downward market fluctuations and to ensure that donations are properly recorded.

Parish Treasurer: Dorthea White [Cell Phone: 847-946-1829]
Treasurer@stgregoryschurch.org